

CHAIR: Mrs McMurtrie  
 DATE: 05.06.14  
 VENUE: St Oswald's CE Primary School

**PARENT COUNCIL**

**ST OSWALD'S CE PRIMARY SCHOOL**

**Minutes of meeting held on 5 June 2014**

<b>REPORTING PERIOD 2013-14</b>				
<b>Present</b>	<b>Name</b>	<b>Membership category</b>	<b>Child's Year</b>	<b>Membership Commenced</b>
	Mrs McMurtrie	Parent	EYFS	January 2014
	Mrs Best	Parent	1	January 2014
	Mrs Schillinger	Parent	2	January 2014
	Mr Parton	Parent	3	January 2014
	Mrs Palin	Parent	4	January 2014
	Mrs Bond	Parent	5	January 2014
	Mrs Platt	Parent	6	January 2014
	Mrs Todd	Headteacher	N/A	N/A
		Other	N/A	N/A

**PART 1**

<b>Minute Taker: Jackie Schillinger</b>	
<b>Discussion and Action Points</b>	<b>Whom/When</b>
<p><b>Welcome and Apologies</b></p> <p>Mrs Uttley was unable to attend due to work commitments in Nottingham.</p> <p>Welcome to all and special thanks to Mrs Best for providing scrumptious cakes!</p>	
<p><b>Minutes and matters arising</b></p> <p>The minutes of the meeting held on 20 March 2014 were approved, with the following matters arising, not covered elsewhere in the agenda:</p> <ol style="list-style-type: none"> <li>1. After School Club – An automated system will soon be up and running that will send out bills, by email or paper, whichever is preferred.</li> <li>2. Lunch times – sandwich people are being brought in to the hall. All children should be served lunch by 12.20. The new system seems to be working well and Mrs Todd will keep an eye on timings.</li> <li>3. School Handbook – the development of the handbook is on-going, with an aim to produce it for the start of the new school year.</li> <li>4. School Bus – the correspondence with the bus company was discussed. Timing of the bus pick up did improve, but tends to get earlier and earlier.</li> </ol>	

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<p>Parents queried whether things had improved. Mr Parton will follow up again with the bus company. The school will keep an eye on arrival time. The bus has broken down twice recently. Mrs Todd will consider a consent form to give parents the choice of consenting to their children receiving a lift from other parents if this happens again.</p>	<p><b>Mr Parton to follow up.</b></p> <p><b>Mrs Todd provide a protocol.</b></p>
<p><b>Agenda items</b></p> <p><u>School PE Uniform Suggestion:</u></p> <p>Mrs Todd to look into school sports top options, with a view to them being available for parents to purchase and will provide options to parents.</p> <p>More clarity on acceptable school uniform was discussed eg black or grey, footwear, colour of tights etc. Parents' council will seek feedback on whether parents want a more definite guide to follow.</p> <p><u>Paints and Staining on Uniform:</u></p> <p>The school is changing paint supplier as it recognises this is a problem. Nursery is also purchasing some new aprons. Any parent who would like a replacement for a ruined piece of clothing, please contact the office.</p> <p><u>Uniforms going missing:</u></p> <p>A plea to all parents to label clothing and check at home to see if they have any clothing that does not belong to their child. Please return any clothing to school. The school will continue to try and ensure children have all clothing on before leaving school/ trips etc.</p> <p><u>Holidays – 2 week holiday at Whit?</u></p> <p>The school will fit into the group decision of the Nantwich Partnership on holidays. It is unlikely that this will involve a change to Whit half term, more will be known in September.</p> <p><u>Year 2 SATS communication:</u></p> <p>Year 2 SATS have now taken place, and were carried out over a few weeks, as they did not fit within one week. They are being externally moderated.</p> <p><u>My Maths:</u></p> <p>The subscription has been renewed and should be working again for homework soon. Mathletics will also be available soon and should be very popular with children. An associated programme called Spellodrome will also be available.</p> <p><u>Overview of Topics and Homework:</u></p> <p>Very positive feedback on termly overviews and clear homework communication had been received from year 3 and 4 parents. Suggestions that this type of level of</p>	<p><b>Mrs Todd</b></p> <p><b>Parent council members to seek feedback.</b></p> <p><b>Plea to all parents!</b></p>

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<p>communication would be well received across all year groups.</p> <p><u>Swimming lessons feedback:</u></p> <p>Thanks to families for the swimming lesson donations, it has been very helpful to the school to enable these lessons to take place.</p> <p>Mainly positive, but some mixed feedback had been received from parents. Mrs Todd and Mrs Cliffe (requested to come and comment on this item) noted that the response from the children this week had been unanimously positive. Mrs Cliffe commented that she had previously had a word with one instructor regarding raising her voice and that this had improved the situation. Assurance was given that the children are well supervised.</p> <p><u>Parking Update:</u></p> <p>It is hoped that a piece of land opposite the Church will be purchased by the Parish Council, with a donation from the school for parking for 30 cars. It may take a number of months for this to happen, but it is great news!</p> <p>Mr Parton will follow up his contact regarding repair work to the grass verges.</p>	<p><b>Mr Parton to follow up.</b></p>
<p><b>Any Other Business</b></p> <p><u>Breakfast Club:</u></p> <p>The 8am breakfast club is now running. It is £4 a child, including breakfast.</p> <p>In addition, parents can now drop off children at no cost at 8.45am as long as they confirm this with a member of staff when dropping off. Any parents waiting with children until the bell rings, need to wait outside the inner playground gate with their child/ren until the bell rings.</p> <p><u>Use of school equipment outside school hours:</u></p> <p>Parents are reminded that children cannot play with school equipment, including balls or climbing equipment before or after school, for insurance reasons. Please can all parents prevent their children doing so, as it makes it more difficult if some children are allowed to play by parents.</p> <p><u>End of school day:</u></p> <p>Parent feedback is that they appreciate classes finishing on time at 3.15pm, as many have other children to pick up.</p> <p><u>School Pupil Tracker:</u></p> <p>The latest assessments will be added soon and progress can be discussed with teachers at the consultation evening on 16 July, which follows the afternoon session where parents and children can meet their next teacher and discuss the</p>	<p><b>Plea to all parents!</b></p> <p><b>Mrs Todd reminder to classes.</b></p>

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<p>year ahead.</p> <p><u>Responsiveness of school website</u></p> <p>School will check out the responsiveness of the website for mobile devices.</p> <p><u>Recycling/scrap paper</u></p> <p>Systems are in place to make sure no inappropriate material is used as scrap paper and this will be checked again, as a parent had noted some song lyrics had been on the back of a piece of work brought home.</p> <p><u>St Oswald's University – Friday afternoons</u></p> <p>Mrs Palin and Mrs McMurtrie will run some gardening sessions from Friday 13<sup>th</sup> June. Mrs Bond will run netball (or a wet weather alternative) from Friday 13<sup>th</sup>. Mrs Best will run a cookery session, date to be arranged.</p> <p>Mr Schillinger will run some filmmaking sessions next term, details to be arranged.</p>	<p><b>Mrs Palin, Mrs McMurtrie, Mrs Bond and Mrs Best to confirm with Mrs Todd.</b></p> <p><b>Mr Schillinger to discuss with Mrs Todd.</b></p>
<p><b>Meeting Times</b></p> <p>The next meeting is on Thursday 2 October 2014 at 6pm, taking place at the school.</p>	