10th October 2024

Dear Parents/Carers,

**Subject: Upcoming Changes to Booking and Payments Effective October 2024**

Following on from our letter in July, we are now in a position to move to online booking and payments for school meals and wraparound care. This will be done via SchoolMoney and will require payment at the time of booking.

Bookings for both school meals and wraparound care will open on **16th October 2024 at 6pm** for sessions and meals after October half term, for week commencing **4th November 2024 through to 19th December 2024**.

**School Meals**
Bookings should be made by all families wanting a school lunch, including families of Free School Meal and Universal Infant Free School Meals (Reception to Year 2 children), although there is no cost attributed to them. The system will allow you to choose a meal from the menu for your child. The new Autumn/Winter menu is attached and we will start with the week 2 menu on 4th November 2024. We will continue to run our manual dinner registers in school for a couple of weeks to allow you to familiarise yourself with the booking system and to ensure your child receives a meal in school. We will advise you when we will be stopping the dual system.

**Wraparound Care**
Sessions will be limited to 30 places and will be on a first come first served basis. Bookings can only be made for the half term only. Then this will repeat each half term throughout the year. We will add the opening dates for each half term onto the wraparound care page on the website.

We will send out reminders when bookings are opening.

**Families paying by Childcare Vouchers.**
To book wraparound care for the half term (4 November to 19 December) you would need to build up a credit on your SchoolMoney account before bookings open on 16th October for the sessions you are wanting to book for the term. If you have insufficient credit then some sessions will need to be paid for in order to book. The finance office will update the SchoolMoney balances each day with voucher payments received so you have an up-to-date balance.

You will be able to book up to midnight the night before for School Meals and Oswald Owls (if places available)

Emergency bookings only on the day can be taken by calling or emailing the school office. For Oswald Owls this will be subject to places and staffing/ratios already in place.

You can top up your meals and clubs credit on SchoolMoney anytime to help spread the cost.

**"Let your light shine" Matthew 5:16**

# St Oswald's Worleston CE Primary
Church Road, Aston Juxta Mondrum, Nantwich, CW5 6DP
01270 623826

Executive Head Teacher: Mrs Nicola Badger
Principal: Mrs Louise McDonough
principalstoswalds@rcsat.cheshire.sch.uk
admin@stoswald-worl.cheshire.sch.uk

**'A Caring Christian Family Where We Grow Together'**

**Nursery**

Nursery sessions will continue to be entered by the school office in accordance with your FEEE booking forms.
If you are paying by childcare vouchers we request that you build up sufficient credit for these sessions as if you were booking and paying for wraparound care above.

**Snacks**

These will remain the same as now, opt in or out for the full week. If there are any changes to your current arrangements, please email the school office

Attached for your reference is the Parent User Guide. Please refer to page 12 for Pre-Booking specific Meal Option and Page 14 for Clubs.

**Outstanding Balances**

We politely request that any current outstanding balances are paid before you begin to book and pay for your sessions and meals commencing 4th November 2024.

Should you have any questions or need further clarification, do not hesitate to contact me.
Thank you for your continued support.

Kind regards

Louise McDonough
Principal